KYUSHU UNIVERSITY
INTERNATIONAL PROGRAMS IN LAW

LL.M. Program
Application Guidelines for Privately Funded Students
(October 2025 Admissions)

1. Introduction

Please read the following Application Guidelines before submitting an application.

The LL.M. (Master of Laws) is a one-year degree program taught entirely in English.
In 1994, the Graduate School of Law at Kyushu University established Japan's first Master's level program taught in English. Drawing upon faculty members with particular strengths in the fields of international economic and business law, the LL.M. program was designed to provide both Japanese and international students with the ability to confront the many challenges of law in a global society.

Since then the program has grown in scale and scope and a wide selection of courses are now offered across the major fields of law. The diversity of both the faculty and student body ensures a unique educational experience at one of Japan's oldest and most prestigious universities.

For full details on the LL.M. program, see:
http://www.law.kyushu-u.ac.jp/programsinenglish/

Please note these guidelines only cover admission for the *LL.M.* Program in Law for privately funded students i.e. any student NOT receiving a scholarship from the Japanese government, such as a Japanese Embassy Scholarship.

2. Admission Requirements

For admission to the *LL.M.*, applicants must meet the following requirements:

1. A degree in Law from an accredited university.
2. A good command of English. A TOEFL score of 92+ (Internet-based) or equivalent is required for non-native English speakers.
3. Sufficient financial support for the duration of the program. Further details on the costs of studying for the *LL.M.*, including tuition and other fees, are available at the program website.

3. Application Materials

Applicants are requested to submit by registered airmail or equivalent (i.e., Federal Express, DHL etc.), **an original and one copy** of the following documents to the Faculty of Law, Kyushu University **before May 7, 2025** (applications arriving after that date cannot be accepted):

1. Completed ***LL.M.*** **Application Form**. Please note: (1) It is very important that the name that you include in Section 1 of the Application Form is the same as the name in your passport. The Student Visa of successful applicants will be issued with the name provided in Section 1, and it can cause problems at immigration when entering Japan if the names are different. (2) Nationality. You must indicate if you have dual nationality or Japanese nationality.

2. A photocopy of **Graduation Certificate** of the last university and graduate school attended, OR a **Certified Letter** from the university at which the applicant is currently attending, stating the expected graduation date.

3. An **Official School Transcript** of the last school from which the applicant graduated and that which the applicant is currently attending. A transcript from the undergraduate school is required even if you have already graduated a graduate school.

4. **Two Letters of Recommendation** from the Dean, the applicant's supervising professor or other teaching staff who have had direct contact with the applicant; or from a supervisor in the employing body with personal knowledge of the applicant (forms attached below).

5. For non-native speakers, **proof of English proficiency** must be provided. A TOEFL score of 92+ (Internet-based) or equivalent is required for non-native English speakers.

All application materials should be typed **in English** on the attached forms or additional sheets of A4 paper. In the event materials required above are in a language other than English or Japanese, a translation into one of these languages must be attached.

Application materials will **not** be returned to applicants.

4. Application Procedure & Notification of Result

After receiving the application, Kyushu University may decide to hold an interview.

Interviews will be held either by Zoom, phone or in person (if the candidate lives in Fukuoka).

Applicants will be informed of the result of their application by beg.-July 2025.

5. Tuition & Fees

On enrollment, all incoming students must pay an Examination Fee and Entrance Fee, in addition to the Tuition Fees.

For the academic year 2024-2025, the fees were as follows:
Tuition Fees (for one year): ¥535,800
Registration Fee: ¥30,000
Entrance Fee: ¥282,000

Please note that this amount is subject to annual review. The final amount for 2025-26 is available upon request from *admission@law.kyushu-u.ac.jp*.

A fee waiver scheme operates for students demonstrating a high level of academic performance. Please note that it is rare for students to receive a waiver on the Entrance Fee, and for the Tuition Fee successful candidates normally only receive a remission of up to 50%.

6. Warning

Successful applicants will have their enrollment at Kyushu University withdrawn immediately in the event of **any** of the following:

- If the applicant is found to have made false statements on his/her application.
- If the applicant is subject to disciplinary measures or has been found to have no promise for academic achievement by the University.
- If the applicant is absent from the University for a prolonged period of time without permission.
- If the student has insufficient resources to finance their studies in Kyushu University.

7. Inquiries

Inquiries by phone cannot be accepted. Written inquiries regarding this program and submitted materials should be addressed to:

Admission Office of the LL.M. Program,
Graduate School of Law, Kyushu University,
Room D-316, East Zone 2 (3F)
744 Motooka, Nishi-ku,
Fukuoka 819-0395, Japan.

Alternatively, candidates may correspond by fax or e-mail:

Fax: 81[Japan]-92-802-5407
E-mail: *admission@law.kyushu-u.ac.jp*

KYUSHU UNIVERSITY
INTERNATIONAL PROGRAMS IN LAW

NO. __

LL.M. Application Form

1. APPLICANT INFORMATION					
Last Name		**First**		**Middle**	
Contact Address					
Nationality		**E-mail**			
Phone			Please paste a passport sized photo here		
Age					
Date of Birth					
Gender	☐ **M** ☐ **F**				
2. EDUCATION HISTORY					
Elementary School					
Attended From – To					
Secondary School (1)					
Attended From – To					

Candidate Application Checklist: 1. Completed Application Form 2. Proof of English Proficiency

Date: 3. TWO Recommendation Letters 4. Transcript from University 5. Degree Certificate

Secondary School (2)			
Attended From - To			
Higher Education			
Attended From-To		**Degree Awarded**	
Higher Education			
Attended From-To		**Degree Awarded**	
Total Years of Schooling	**___ Years**		
3. EMPLOYMENT HISTORY			
Name & Address of Employer			
From - To		**Position**	
Name & Address of Employer			
From - To		**Position**	

4. ENGLISH ABILITY (Please indicate your TOEFL [or equivalent] score)

5. THESIS PROPOSAL (In less than 1,000 words, please write a research proposal for a topic that is suitable for an LL.M. program. For further instructions, please see Section 3 on the web page of each program.)

PROPOSED THESIS TITLE:

SUMMARY:

6. DECLARATION & SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge. I have read and understood the Privacy Policy for Students Applying for Admission at Kyushu University available at: http://www.kyushu-u.ac.jp/en/website/privacypolicy/internationalstudents If this application leads to my enrolling at Kyushu University, I understand that false or misleading information in this application may result in my enrollment at Kyushu University being terminated.			
SIGNATURE		**DATE**	

(Optional) Could you please indicate how you became aware of the LL.M. program at Kyushu University? (e.g. Internet, friend, poster, pamphlet etc.)

RECOMMENDATION (1)

To: President of Kyushu University

※To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your evaluation of his/her character, your speculation on the applicant's potential for success as a graduate student and his/her potential for independent research (use space below)

On behalf of

(Name of Applicant): _____ , _____ , _____

Family First Middle

CONFIDENTIAL

IMPORTANT: Please evaluate the applicant's qualification, compared with the last 5 years students, by checking the appropriate space below, and specifying first the group with which you have compared him/her.

QUALIFICATION	Excellent (upper 5%)	Good (6-20%)	Satisfactory (21-50%)	Average or below (lower 50)	No basis for judgement
①KNOWLEDGE					
Intellectual ability	☐	☐	☐	☐	☐
Knowledge in subject of proposed study	☐	☐	☐	☐	☐
General knowledge	☐	☐	☐	☐	☐
②GOOD JUDGEMENT & EXPRESSION					
Imagination	☐	☐	☐	☐	☐
Oral Expression	☐	☐	☐	☐	☐
Written Expression	☐	☐	☐	☐	☐
③COMMON SENSE					
Industry and Perseverance	☐	☐	☐	☐	☐
Emotional stability	☐	☐	☐	☐	☐
Inquisitiveness & independence	☐	☐	☐	☐	☐
④CONCLUSION(Overall potential as)					
Teacher	☐	☐	☐	☐	☐
Scholar (research fellow)	☐	☐	☐	☐	☐
LL.M. holder	☐	☐	☐	☐	☐
LL.D. holder	☐	☐	☐	☐	☐

Signature_____ Date_____

Name_____

Position_____

Institution_____

Relationship to Applicant_____

Address_____

_____

Phone Number_____ Fax Number_____

E-mail_____

We appreciate the time and effort that you have taken to provide us with these comments.
Please return this letter directly to Kyushu University OR place in a sealed envelope and return to the candidate.

Address: Admission Office of International Programs
Faculty of Law, Kyushu University
744 Motooka, Nishi-ku, Fukuoka, 819-0395 JAPAN

RECOMMENDATION (2)

To: President of Kyushu University

※To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your evaluation of his/her character, your speculation on the applicant's potential for success as a graduate student and his/her potential for independent research (use space below)

On behalf of

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①KNOWLEDGE					
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Knowledge in subject of proposed study	☐	☐	☐	☐	☐
General knowledge	☐	☐	☐	☐	☐
②GOOD JUDGEMENT & EXPRESSION					
Imagination	☐	☐	☐	☐	☐
Oral Expression	☐	☐	☐	☐	☐
Written Expression	☐	☐	☐	☐	☐
③COMMON SENSE					
Industry and Perseverance	☐	☐	☐	☐	☐
Emotional stability	☐	☐	☐	☐	☐
Inquisitiveness & independence	☐	☐	☐	☐	☐
④CONCLUSION(Overall potential as)					
Teacher	☐	☐	☐	☐	☐
Scholar (research fellow)	☐	☐	☐	☐	☐
LL.M. holder	☐	☐	☐	☐	☐
LL.D. holder	☐	☐	☐	☐	☐

Signature_____ Date_____

Name_____

Position_____

Institution_____

Relationship to Applicant_____

Address_____

_____

Phone Number_____ Fax Number_____

E-mail_____

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